Wednesday 3rd June 2020

Dear Parents / Guardians,

**Phased Return to School for Year 6 Pupils**

Following on from the letter dated Tuesday 2nd June regarding the phased re-opening of school, I can now provide more information for the parents and guardians of Year 6 pupils who will be returning to school on Monday 8th June. **You will receive a telephone call from Mrs Clover confirming that your child is expected to attend school.**

For the first week of the phased return, children will be attending school for one day only: Monday 8th June. We are calling this group of children ‘group 1’. For the second week, Year 6 pupils in group 1 will attend school on Monday 15th June. On Tuesday 16th June, another group of Year 6 pupils (group 2) could possibly return to school, following a mid-week review. **You must inform the School Office if you decide that you would like your child to return to school on Tuesday 16th June** (one day only of that week). More information will be shared about the second group of Year 6 children returning in due course.

Firstly, we have changed the way in which parents and pupils will enter the school site. We ask that you enter via the gate on Lindridge Road, following the social distancing guidance, and exit by walking across the KS1 playground, leaving via the gate on Woolmore Road. Pupils will walk down the outdoor stairway (next to the small hall) and will walk across the KS2 playground to enter the school building. When pupils enter the school building, they will use the new sanitising station, which is located by the playground doors. A member of staff will be there to greet them, as usual. Please ensure that your child is wearing the appropriate school uniform.

The classrooms have been organised to accommodate small groups of approximately 6 pupils. Children will have their own desk and will not be sharing any equipment – they have their own learning packs to use. Children will not use their lockers – they will hang their coat on the back of their chair and their bag (if they have one) can be placed onto the floor. Your child will need to bring a water bottle: this will remain on their desk. Where necessary, additional resources will be provided and not shared. All equipment will be cleaned at the end of the day. Each group will have at least one teacher with them at all times and we have planned for regular handwashing under adult supervision, meaning personal protection equipment is not required for the pupils. Also, we have a system in place for walking around school whilst adhering to the 2 metre social distancing guidance: to keep to the left. Each classroom will be cleaned frequently throughout the day, as well as having a deep clean at the end of each day. Where possible, the children will be outdoors as this is further government guidance that we are following. Lunch will be provided in the main hall. The school day starts at 8.40am and will finish at 3.15pm.

When collecting your child, we ask that you use the same one-way system and stay 2 metres away from other adults in the playground. Children will be dismissed one at a time (when parents are seen by the teacher) and we ask that you exit the KS2 playground via the gate leading onto Woolmore Road.

If you have any questions or queries, please refer to the FAQs document on the school’s website, under ‘parents’, then ‘newsletters’. Please contact the School Office for any additional information.

Yours faithfully,

Mrs Marlene Douglas
Head Teacher

This letter is classified as restricted